



HERFF JONES

A Worldly
ACHIEVEMENT
Brand

SPECIAL APPAREL ORDER FORM

**OKLAHOMA STATE UNIVERSITY - VET MED
STILLWATER, OKLAHOMA**

Herff Jones Order No. _____

Please print legibly

Customer No. _____

Customer No. _____

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Individual _____

Street Address _____

City _____ County _____ State _____ Zip _____

Phone _____ Best Time To Call _____

Email address _____

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Individual _____

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City _____ State _____ Zip _____

Phone _____ Best Time To Call _____

Email address _____

SCHOOL AFFILIATION **OKLAHOMA STATE UNIVERSITY - VET MED** SCHOOL LOCATION - TOWN & STATE **STILLWATER, OK**



Classic gown shown

Seasonal demands may affect the delivery time on your order. Please allow 6 weeks for manufacturing (shipping time additional) after the complete order is received in our Champaign Office.

*DATE NEEDED _____

**If your date needed is sooner than the 6 weeks required for manufacturing, you may be contacted at the phone number you've listed above with information on possible expedited manufacturing/shipping options.*

DOCTORAL GOWN: **BLACK EARTH GRAD W/
GREY PANELS & CHEVRONS**
Classic Gown \$456.00

DOCTORAL HOOD: \$185.00 **BLACK EARTH GRAD**
Doctoral Hood - Black Base Standard with Degree Velvet
DEGREE: **VETERINARY MEDICINE**
VELVET DEGREE/SUBJECT COLOR: **GREY**
SCHOOL: **OKLAHOMA STATE UNIVERSITY, STILLWATER, OK**

DOCTORAL CAP: \$93.50
8 SIDED Black Velvet Sure-Fit Tam with Grey Rayon Tassel

ACCESSORIES:
GARMENT BAGS: E-Z Stor Garment Bag \$12.20
Nylon Garment Bag \$37.95
Carry-All Garment Bag \$88.15
HANGERS: Deluxe Wooden hanger \$17.60

REMARKS & SPECIAL INSTRUCTIONS

MEASUREMENTS (Please Give All Information Requested)

MALE FEMALE

1. Height with shoes - top of head to floor _____ feet _____ inches.
2. Chest size - without coat _____ inches.
3. Shirt sleeve measurement _____ inches.
(Measure from center-back of neck, over the top of the shoulder, and along the outer arm to the break at the back of the wrist.)
4. Cap size _____ inches.
5. Floor clearance desired _____ inches.
(We will provide a 8" clearance if you do not specify.)
6. Personalized initials (if desired; no extra charge) - specify: _____

COST SUMMARY OF ORDER

Gown \$ _____
 Hood _____
 Cap/Tam _____
 Other Items: _____
 Tassel _____

 Cost of merchandise _____

 SALES TAX - your local rate _____
 SHIPPING & HANDLING \$ _____
 Ground Service (to U.S. 48) \$19.95
 Call for Air Freight Charges or if outside U.S. 48
 TOTAL COST OF ORDER \$ _____
 Regalia must be pre-paid at the time of order.

CREDIT CARD OR PURCHASE ORDER

VISA Mastercard Discover

Credit Card No. _____
Expiration Date _____
Name on Card _____

Name exactly as it appears on card

Purchase Order # _____
OFFICE USE ONLY: _____

**Scan/Email completed form back
to gradsw@herffjones.com**

Sales Professional **GREGG MCDONALD** No. **0841**

Customer's Signature _____ Date _____

HOW TO MEASURE

To provide and/or manufacture a gown that meets your needs, we require the following measurements:

HEIGHT

In feet and inch increments. This measurement should be taken from head to floor with shoes worn.

CHEST

Take this measurement based on what you will wear beneath your gown. For example, if you plan to wear a suit coat beneath your gown, take the measurement while wearing a suit coat. Please measure completely around the chest (under the arms) in inches (C). The measurement should be taken around the fullest portion of the chest.

SLEEVE

In inches. Measure from the center-back of the neck, over the top of the shoulders, and along the outer arm to break at the back of the wrist (A - B).

FLOOR CLEARANCE

The standard floor clearance is approximately 8 inches.

MORTARBOARDS & TAMS

To find the size of a Mortarboard or Tam worn, you can use a cap tape or a measuring tape. Place the cap or measuring tape around the widest part of head where the cap is worn (D). This is usually about one inch above the ears. Be sure the tape is snug, not tight. The first figure just outside of the end of the tape shows the cap size to order. If you are using a measuring tape, please provide cap measurement in inches and we will convert it for you to ensure the proper size.

